

Rolfe Public Library Board Meeting October 20, 2021

Board Members Present: Nancy, John, Sandy, Frankie
Librarian(s): Amy

Nancy called the meeting to order.

Board reviewed minutes from previous meeting. Sandy motioned to approve the minutes and John seconded it. All in favor, none opposed. Motion carried.

Board reviewed the monthly Librarian's Report. Frankie motioned to approve the Librarian's Report and John seconded it. All in favor, none opposed. Motion carried.

Librarian's Report:

- 520 People visited the Library
- 200 print, 173 non-print
- 11 Rolfe requests to SILO, and 2 SILO requests to Rolfe
- 26 Meetings
- BRIDGES: 50 Audio, 11 eBooks, 0 magazines

Business:

- **Librarian:** Amy has requested to hire a temporary librarian until Casandra returns from her leave of absence. Amy mentioned that Gloria Gunderson had already offered to help out as needed. The board suggested that Amy check in with Poky, Gilmore City, and Plover librarians to see if any of their librarians would be interested in picking up a few more hours or if they had any ideas. Sandy motioned to approve the hiring of a temporary librarian; Frankie seconded the motion. All in favor, none opposed. Motion carried.
- **Library Director Certification:** Amy has received her library director certification from the State Library.
- **5-Year Planning/Accreditation:** Amy had printed off the survey results for the survey to see which programs and services the community was most interested in. The top two were Wine & Painting classes and Family Game/Movie Night. Nancy explained how the 5-Year Plan worked. The board needed to come up with 5-6 ideas and dates for when these ideas would be implemented. The board discussed that we needed to address adult programs, as the children's programs are going very well. Three programs/classes were decided on for the 5-Year Planning. By December of 2022, the Library will start hosting a bi-annual or quarterly adult holiday craft night. By March of 2022, the Library will host a Health Fair. By June of 2023, the Library will begin hosting a series of monthly Family Game Nights for parents and kids. It was also discussed that we should try to reach the preschoolers, since that was requested several times in the surveys. It was also discussed that we should try to reach out to teens to find out what programs they would be interested in. After each of these programs, we will have an evaluation to see how well it was received and if we should continue on with these programs. More 5-Year Planning will be discussed at the November meeting.

- **Children’s Programming Update:** Programming is going well. There were 7 kids that participated in the Kids Library Scavenger Hunt on September 15th. On September 23rd, Lisa with ISU Extension came for an after-school program about apples, 8 kids and 2 adults participated. On September 30th, James from Poky County Conservation came for an after-school program about camping skills, 6 kids and 1 adult participated. James will be returning on October 21st for an after-school program on bats. There was discussion of starting up a Story Time for preschoolers on Saturday mornings again.
- **IPad Content:** Amy has had some issues with kids viewing/sending inappropriate content on the iPads. She is following the “Computer Use and Internet Access Policy” and “Electronic Devices Procedures”. The kids who have been viewing the inappropriate content have lost iPads privileges for a month, per Library Policy. The board supports Amy’s decisions in handling the issue. It was discussed that Amy would look into “Parental Controls” or other blocking software to keep this situation from happening again.
- **Marion Gunderson Trust:** Money that is received for the Trust will be held in the Donations account until it can be added to the CD. The \$2,700.00 that is to go towards the Rolfe Oral History Project will have to be taken from the Donations account until it can be withdrawn from the CD.

Frankie motioned for meeting to be adjourned, Sandy seconded. Motion carried. Next library board meeting will be November 17, 2021 at 5:00 PM.

Monday Morning Eye Opener - 2 in September, 3 in October.